



## MINUTES OF July 17, 2025

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### **CALL TO ORDER**

The Board Authority of Pacific Transit System was called to order at 10:30 a.m. by order of Chair Mayor Julie Struck.

### **PACIFIC TRANSIT STAFF**

Joe Clark — Interim General Manager  
Rebecca Towner — Finance  
Joey Singharath — IT  
Jeanette Tarrabochia — HR  
Crystal Hyer — Dispatch  
Melissa Popleik — Operations  
Teresa Ganzel — Field Supervisor  
Mike Williams — Recording Secretary

### **ROLL CALL**

Members present were:

Julie Struck — Mayor of South Bend  
Sue Svendsen — Mayor of Long Beach  
Mike Cassinelli — Mayor of Ilwaco  
Dee Roberts — Mayor of Raymond  
David Tobin — County Commissioner  
Lisa Olsen — County Commissioner  
Jerry Doyle — County Commissioner  
Mark Neuville — ATU 1765 Representative

### **PUBLIC COMMENT**

Brent Sanchez, Sheila Rickers and Colton Nussbaum spoke. Brent Sanchez was escorted out of the meeting by a Raymond Police Officer.

### **APPROVAL OF AGENDA**

**Mayor Sue Svendsen made a motion to approve the agenda as presented. Commissioner Jerry Doyle seconded. All present in favor. Motion carried.**

### **APPROVAL OF MINUTES**

Board Chair Julie Struck indicated that the minutes of June 20 erroneously listed Mayor Dee Roberts in attendance and asked that they be corrected.

**Commissioner Jerry Doyle made a motion to approve the minutes of June 20, 2025, as corrected. Mayor Sue Svendsen seconded. All present in favor. Motion carried.**

**REVIEW OF  
CLAIMS**

There were no questions on the claims.

**STAFF  
REPORTS**

Interim General Manager Joe Clark gave updates on route updates. New driver recruiting continues. Route updates are planned for September. Additional frequency in Raymond-South Bend and restoring the Oysterville service was discussed.

Discussion of how route changes were made followed.

Discussion of Roberts Rules of Order followed.

The Board discussed mitigating effects on riders whose routes were cut.

Discussion of QR codes followed.

Joe introduced Transit's new IT professional Joey Singharath.

Rebecca Towner reviewed the status of the budget to date and the company's cash position.

Rebecca reviewed three new unallocated grant awards.

Joe reviewed the Seaview fuel tank replacement project.

**POLICY  
301**

Joe reviewed the reasons for the revision on the passenger rules.

Rebecca clarified that this policy would replace three separate policies.

Board Chair Julie Struck called for a motion to accept Policy 301: Passenger Rules, for a second reading.

**Mayor Dee Roberts made a motion to accept Policy 301: Passenger Rules, for a second reading. Commissioner Jerry Doyle seconded. All present in favor. Motion carried.**

**POLICY  
503**

Rebecca reviewed the background on this proposed new policy.

Board Chair Julie Struck called for a motion to accept Policy 503: Accounting, for a second reading.

**Mayor Dee Roberts made a motion to accept Policy 503, for a second reading. Commissioner David Tobin seconded. All present in favor. Motion carried.**

**LETTER OF  
SUPPORT**

Board Chair Julie Struck reviewed a request for a letter of support from the City of Ilwaco for a T Mobile Hometown grant.

**OTHER  
BUSINESS**

Mayor Sue Svendsen asked if Transit could provide a shuttle service to a parking area to Bolstad Street during the Kite Festival in August. Construction is creating a parking problem. Joe agreed to look into the idea.

Commissioner David Tobin asked if the Board had discussed route updates before he was able to log into the meeting.

There being no further business before the Board, Mayor Struck adjourned the meeting at 11:20 a.m.

The next regular monthly Pacific Transit Board Meeting will be held **Thursday, August21, 2025.**

**Pacific Transit Board meetings start at 10:30 a.m.**