



CORRECTED MINUTES OF June 20, 2025

CALL TO ORDER

The Board Authority of Pacific Transit System was called to order at 10:30 a.m. by order of Chair Mayor Julie Struck.

PACIFIC TRANSIT STAFF

Joe Clark — Interim General Manager
Rebecca Towner — Finance
Melissa Popleik — Operations
Crystal Hyer — Dispatch
Mike Williams — Recording Secretary

ROLL CALL

Members present were:

Julie Struck — Mayor of South Bend
Sue Svendsen — Mayor of Long Beach
Mike Cassinelli — Mayor of Ilwaco
David Tobin — County Commissioner
Lisa Olsen — County Commissioner
Jerry Doyle — County Commissioner
Mark Neuville — ATU 1765 Representative
Elmer Metcalf — ATU 1765 Representative

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<https://zoom.us/j/91628709655>

Meeting ID: 916 2870 9655

One tap mobile

+12532158782,,91628709655# US (Tacoma)

PUBLIC COMMENT

Sheila Rickers, Harvest McCampbell, Sam Felton, Skykler Walker and a man who did not identify himself spoke during the public comment period.

APPROVAL OF AGENDA

Commissioner Lisa Olsen made a motion to approve the agenda as presented. Commissioner Jerry Doyle seconded. All present in favor. Motion carried.

APPROVAL OF MINUTES

Commissioner Jerry Doyle made a motion to approve the minutes of May 22, 2025, as presented. Commissioner Lisa Olsen seconded. All present in favor. Motion carried.

REVIEW OF CLAIMS

The Board reviewed the claims from May.

STAFF REPORTS

Route Update

Interim General Manager Joe Clark reviewed the recent route updates. He shared a chart of stop data showing riders boarding the bus at selected stops.

Discussion on the route changes followed. Discussion of the Shopper Shuttle specifically was mentioned.

Discussion of efficiency of routes followed.

Discussion of Facebook comments followed.

The Board discussed the Naselle route from Raymond.

Raymond Transit Center Update

Joe reviewed discussions with officials at the City of Raymond.

He discussed moving forward with the SEPA.

Hiring Update

Joe reviewed efforts on hiring new drivers and getting all current staff members trained with CDL credentials.

Financial Report

Rebecca Towner reviewed the budget vs. actual expenditures.

Discussion of the advertising budget and expenditures followed.

Rebecca reviewed the current financial position and tax collections.

Annual Report

Rebecca reviewed the Annual Report.

Discussion of returning to Accrual Basis from Cash Basis followed.

**RESOLUTION
25-08**

Rebecca reviewed the warrants that needed to be canceled.

Mayor Sue Svendsen made a motion to approve Resolution 25-08: In the Matter of Cancellation of Original Warrants. Commissioner Lisa Olsen seconded. All present in favor. Motion carried.

**COLLECTIVE
BARGAINING
AGREEMENT**

Discussion of the new grievance procedure at the Board level followed.

Commissioner Lisa Olsen made a motion to approve the Collective Bargaining Agreement. Commissioner David Tobin seconded. All present in favor. Motion carried.

**SURPLUS
ITEMS**

Discussion of selling the trolley to the Long Beach Merchants Association followed.

Discussion of the maintenance issues with SG-104 followed.

Commissioner Jerry Doyle made a motion to surplus the Trolley, SG-104, G-12 and D-27. Commissioner David Tobin seconded. All present in favor. Motion carried.

**OTHER
BUSINESS**

None.

ADJOURNMENT

There being no further business before the Board, Mayor Struck adjourned the meeting at 11:35 a.m.

The next regular monthly Pacific Transit Board Meeting will be held **Thursday, July 17, 2025.**

Pacific Transit Board meetings start at 10:30 a.m.