



MINUTES OF AUGUST 21, 2025

**CALL
TO
ORDER**

The Board Authority of Pacific Transit System was called to order at 10:30 a.m. by order of Chair Mayor Julie Struck.

**PACIFIC
TRANSIT STAFF**

Joe Clark — Interim General Manager
Rebecca Towner — Finance
Teresa Ganzel — Operations
Melissa Popleik — Operations
Thomas Balli — Operations
Joey Singharath — IT
Taylor Gilbert — Facilities
Jeanette Tarrabochia — HR
Cory Dobbins — Facilities
John Hayes — Maintenance/Facilities
Mike Williams — Recording Secretary

**ROLL
CALL**

Members present were:

Julie Struck — Mayor of South Bend
Sue Svendsen — Mayor of Long Beach
David Tobin — County Commissioner
Lisa Olsen — County Commissioner
Jerry Doyle — County Commissioner
Elmer Metcalf — ATU 1765 Representative

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODcwZjc1NWEtZGQ4Yi00NmM5LWFjNTgtMmZhOTgyNjEwOWZl%40thread.v2/0?context=%7b%22Tid%22%3a%22a68f4c4e-b0e7-4a37-983a-06393554d548%22%2c%22Oid%22%3a%22addab92a-77f2-4a4b-b2dc-ddc3ebad889e%22%7d

**APPROVAL
OF AGENDA**

There being no quorum at the opening of the meeting, Board Chair Julie Struck deferred the item until more Board members had time to arrive.

**PUBLIC
COMMENT**

Chair Struck asked for comments from the public. Members of the public assembled did not have comments at that time.

CLAIMS REVIEW

Mayor Sue Svendsen asked about an Amazon charge on the credit card and charges to local vendors. GM Joe Clark explained how supplies were purchased.

STAFF REPORTS

GM Joe Clark explained how data would be gathered and analyzed with the new dispatch and fleet software.

Joe reviewed the status of the underground storage tank decommissioning project.

Joe reviewed route changes planned for September.

Joe gave an update on hiring new drivers.

Joe reviewed ridership.

Rebecca Towner reviewed the finance report year to date.

Rebecca and Joe gave an overview of the proposed 2026 budget. This included a review of the 2025 budget and assumptions on how it was created.

Discussion of future grants and how those would be applied followed.

Discussion of finishing the new Raymond Transit Center followed.

Rebecca reviewed potential bond sales. Joe detailed how transit is permitted to sell bonds as a contingency for future expenses.

APPROVAL OF AGENDA

Board Chair Struck called for a motion to approve the agenda as Commissioners Lisa Olsen and Jerry Doyle had joined the meeting and the Board had a quorum.

Mayor Sue Svendsen made a motion to formally approve the agenda as presented. Commissioner David Tobin seconded. All present in favor. Motion carried.

APPROVAL OF MINUTES

Board Chair Struck called for a motion to approve the minutes of July 17, 2025.

Mayor Sue Svendsen made a motion to approve the minutes as presented. Commissioner David Tobin seconded. All present in favor. Motion carried.

**TRANSIT
DEVELOPMENT
PLAN**

Mayor Svendsen asked if there would be a report on purported ADA violations brought up during the special meeting earlier.

Joe reviewed the highlights of the 2025-2030 Transit Development Plan.

The Board discussed the need to approve the plan during this meeting. Joe explained the legal requirement to approve it by August 31. Discussion of submitting amendments at a later date followed.

Board Chair Struck opened the public hearing on the Transit Development Plan at 11:20 a.m.

Molly Saraanpa, Brent Sanchez and Sheila Rickers commented on the plan.

Board Chair Struck closed the public hearing at 11:33 a.m.

Rebecca reviewed the financial section of the Transit Development Plan.

Board Chair Struck called for a motion to approve the Transit Development Plan.

The Board agreed to revisit the TDP and make amendments in October.

Mayor Sue Svendsen made a motion to accept the 2025-2030 Transit Development Plan. Commissioner David Tobin Seconded.

Discussion of amendments to the plan and when they can be made followed.

All present in favor. Motion carried.

**POL-301
2nd READING**

Board Chair Struck called for a motion to approve POL-301.

Commissioner David Tobin made a motion to approve POL-301. Mayor Sue Svendsen seconded. All present in favor. Motion carried.

**POL-503
2ND READING**

Board Chair Struck called for a motion to approve POL-503.

Commissioner Jerry Doyle made a motion to approve POL-503. Commissioner Lisa Olsen seconded. All present in favor. Motion carried.

**OTHER
BUSINESS**

Mayor Sue Svendsen said she discussed with WSDOT about reducing the speed limit between Seaview and Ilwaco.

Commissioner Doyle asked why Pacific Transit did not have a booth at the Pacific County Fair this year. Joe explained the reasons and assured

him Pacific Transit would be involved in the Fair next year as well as in other community events.

There being no further business before the Board, Mayor Struck adjourned the meeting at 11:49 a.m.

The next regular monthly Pacific Transit Board Meeting will be held **Thursday, September 18, 2025.**

Pacific Transit Board meetings start at 10:30 a.m.