



MINUTES OF April 16, 2026

CALL TO ORDER

The Board Authority of Pacific Transit System was called to order at 10:32 a.m. by order of Chair Mayor Sue Svendsen. The meeting was delayed to allow Board members time to join online.

PACIFIC TRANSIT STAFF

Joe Clark — Interim Executive Director
Rebecca Towner — HR & Finance Manager
John Hayes — Facilities & Maintenance
Taylor Gilbert — Facilities
Joey Zurfluh — Operations Manager
Teresa Ganzel — Operations
Joey Singharath — IT
Vail Stephens — Operations
Cory Dobbins — Lead Mechanic
Melissa Popleik — Operations
James Tamcke — Operations
Mike Williams — Recording Secretary

ROLL CALL

Members present were:

Bethany Bernard — Mayor of South Bend
Sue Svendsen — Mayor of Long Beach
Eddie Hillard — Mayor of Ilwaco
Dee Roberts — Mayor of Raymond
David Tobin — County Commissioner
Lisa Olsen — County Commissioner
Jerry Doyle — County Commissioner
— ATU 1765 Representative

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODcwZjc1NWEtZGQ4Yi00NmM5LWFjNTgtMmZhOTgyNjEwOWZl%40thread.v2/0?context=%7b%22Tid%22%3a%22a68f4c4e-b0e7-4a37-983a-06393554d548%22%2c%22Oid%22%3a%22addab92a-77f2-4a4b-b2dc-ddc3ebad889e%22%7d

PUBLIC COMMENT

Sheila Rickers spoke. Molly Saranpaa spoke.

**APPROVAL
OF AGENDA**

Mayor Eddie Hillard made a motion to approve the agenda as presented. Commissioner David Tobin seconded the motion. All present in favor. Motion carried.

**APPROVAL
OF MINUTES**

Commissioner David Tobin made a motion to approve the minutes as presented. Commissioner Lisa Olsen seconded the motion. All present in favor. Motion carried.

**CLAIMS
REVIEW**

Rebecca answered questions about the claims.

**STAFF
REPORTS**

Rebecca reviewed the progress on the WSDOT ADA Corrective Action Plan request.

Joe reviewed the new Long Beach Transit Center.

Rebecca reviewed expenses to date the current financial position.

**RESOLUTION
26-03**

Board Chair Sue Svendsen called for a motion to approve Resolution 26-03: In the Matter of Changing Signatures on the Token Transit Account.

Mayor Eddie Hillard made a motion to approve Resolution 26-03, removing Julie Struck from the account at Gesa Credit Union ending in 4994 and adding Mayor Sue Svendsen, Interim Executive Director Joe Clark, and Planning, Communications and Grants Manager John M. Williams as signatories. Commissioner Lisa Olsen seconded the motion. All present in favor. Motion carried.

**POL-108
POL-114
POL-115
POL-306
POL-409
POL-410**

Rebecca reviewed proposed policies: POL-108: Service Development; POL-114: Americans With Disabilities Act (ADA) Passenger Compliance; POL-115 Social Media; POL-306 Passengers with Disabilities; POL 409 ADA Fleet Compliance; and POL-410 ADA Facilities Compliance.

POL-301

Rebecca explained that there is a small change and requested that this policy be approved on the first reading.

Mayor Dee Roberts made a motion to approve POL-301: Passenger Rules, Administrative Change, on the first reading. Commissioner Lisa Olsen seconded the motion. All present in favor. Motion carried.

**RESOLUTION
26-04**

Mayor Dee Roberts made a motion to approve Resolution 26-04: In the Matter of Cancellation of Original Warrants. Commissioner Lisa Olsen seconded the motion. All present in favor.

Rebecca explained the reason for the resolution.

All present in favor. Motion carried.

**EXECUTIVE
SESSION**

Board Chair Sue Svendsen called an Executive Session for 15 minutes Pursuant to RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Board went into executive session at 11:29 a.m.

The Board called for an additional minute of executive session at 11:44 a.m.

Board Chair Sue Svendsen closed the executive session at 11:45 a.m.

No action was taken.

**OTHER
BUSINESS**

None

ADJOURNMENT

There being no further business before the Board, Mayor Svendsen adjourned the meeting at 11:46 a.m.

The next regular monthly Pacific Transit Board Meeting will be held
Thursday, May 21, 2026.

Pacific Transit Board meetings start at 10:30 a.m.